



# Winter Lay-up Order

Boat Owner: \_\_\_\_\_  
Home Phone: \_\_\_\_\_  
Daytime Phone: \_\_\_\_\_  
Cell Phone: \_\_\_\_\_  
Email: \_\_\_\_\_

Boat Name: \_\_\_\_\_  
Winter Storage Type:  
*Dry      Covered Shed      Open Slip*  
Approximate Desired Spring Launch:  
*March   April   May   June   Stay Dry   Not Sure*

**STANDARD DRY STORAGE HAUL, SCRUB AND BLOCK** (Fixed price per foot price)- Includes moving your boat to lift well, haul out, power wash, blocking for winter storage, jack stand rentals, winter storage, spring launch, moving your boat back to a slip.

**Does NOT include** – Pump out, fuel top off, sail or bimini removal, winterization, covers, scraping running gear or bottom, boarding boat during the winter. Please use the reverse side of this form to specify all additional work to be performed as a part of winter lay-up. \*Dock lines, hoses, electric cords, etc., will be left on deck unless otherwise instructed to be put away.

Unless requested we do not board your vessel while it is in dry storage. We highly recommend that you either visit your boat at least monthly to look for drainage issues, leaks, and other possible issues or request the yard to perform that task for you.

Shrink wrap Precautions: Winter protection of your boat is greatly enhanced by coving your boat, i.e. a custom cover, tarp or shrink wrap. However, shrink wrap can cause damage boat surfaces, especially painted surfaces. Leaving shrink wrap on your boat during the summer months can damage surfaces, including gelcoat. If you choose to shrink wrap your vessel, please specify the type of surface to be covered. WCM will not be responsible for damage to surfaces caused by shrink wrap that has been properly installed.

All sails must be removed from sailboats while in dry storage. Boat covers and tarps must not be tied to jack stands.

Winter Battery Maintenance Program Description:

1. Winter battery maintenance does not guarantee that the battery will be good in the spring, but merely keeps them topped off on charge monthly during the off season.
2. Initial setup for maintenance: Fill all batteries with distilled water (owner pays for distilled water used). Load test all batteries, inform owner of any batteries that fail load test. Delete any failed battery from maintenance program.
3. For wet stored boats, WCM will board boat monthly, check battery water level and verify that charger is on.
4. For dry stored boats, WCM will plug in boat, board and verify the boat charger is on. Thereafter WCM will plug in boat for a 24-hour period monthly, then unplug the boat. WCM does not board dry stored boats monthly. Owner will be invoiced for any necessary adapter to 15-amp or other modifications that may be required.
5. If the owner boards a boat while in storage, it is the owner’s responsibility to verify that all switches and breakers are turned on for successful battery charger operation.
6. Customers with 50-amp service or an inverter-style charger should discuss charging options with service manager prior to beginning battery maintenance.

Yacht owners are REQUIRED to carry liability insurance and must provide Worton Creek Marina LLC with a current CERTIFICATE OF INSURANCE prior to haul.

Yacht owners are REQUIRED to follow the Pollution Prevention Practices listed as a part of the Worton Creek Marina Dockage/Storage Rental Agreement. This specifically includes covering the area underneath a dry stored boat with a suitable ground tarp whenever bottom work, including scraping, grinding, sanding, or painting, is being done. \*\*If we observe that work is in progress that requires a ground tarp we will install one as necessary and the customer will be invoiced for the tarp and installation labor.\*\*

Any outside contractors working for the yacht owner must provide a CERTIFICATE OF INSURANCE to Worton Creek Marina for Liability Insurance in the amount of \$1,000,000.00 or greater and proof of Maryland Worker’s Compensation Insurance. The certificates will be kept on file at the marina office. All outside contractors are required to sign in and out when they are on Worton Creek Marina property. It is the responsibility of the yacht owner to ensure their outside contractor provides the required proofs of insurance and complies with the Pollution Prevention Practices listed as a part of the Worton Creek Marina Dockage/Storage Rental Agreement.

I hereby authorize the specified work to be completed and hereby grant you and/or your employees permission to do what is necessary for that purpose. I agree to pay all invoices by standard payment terms, or before boat leaves the marina, whichever is sooner. An express mechanic’s lien is hereby acknowledged on the above vessel to secure the work done thereto. I agree that the marina is not responsible for any loss or damage to the vessel and its contents in case of fire, theft, or any other cause beyond its control.

Please initial that you have read the Winter Layup Order description in its entirety. \_\_\_\_\_

Customers Authorization \_\_\_\_\_ Date \_\_\_\_\_



# Winter Lay-up Order Work Request

Name \_\_\_\_\_

Boat Name \_\_\_\_\_

Slip Location @ WCM: \_\_\_\_\_

Or Estimated arrival date: \_\_\_\_\_

\*Please schedule arrival in advance

LOA: \_\_\_\_\_ Beam: \_\_\_\_\_ Draft: \_\_\_\_\_

Gas: \_\_\_\_\_ Diesel: \_\_\_\_\_ Outboard: \_\_\_\_\_

Combo/Key Location: \_\_\_\_\_

Date Boat Avail. For Yard Work: \_\_\_\_\_

Desired Haul/ Completion Date: \_\_\_\_\_

Haul, Scrub & Block **ONLY**. No yard work required by WCM.

### Yard Work:

Haul, Power wash Bottom & Block

Top Off Fuel - # of Tanks? \_\_\_\_\_

Fuel Tank Capacity \_\_\_\_\_ Gal

Add Fuel Treatment

Pump Out Holding Tank

Scrape Running Gear & Bottom

Clean Strainer(s)

Un-step & Store Mast(s)

Remove Bimini

Frame & Cover Boat

Owner's Cover?    Yes    No

Shrink wrap Boat

\*Form available on website\*

Remove Sails                      Clean Sails

Repair Sails                        Store Sails

### Mechanical:

Change Engine(s) Oil & Oil Filters

Change Engine(s) Fuel & Fuel Filters

Change Generator Oil & Filters

Change Generator Fuel Filter

Change Transmission Oil

Close Thruhull(s)

### Winter Maintenance:

Maintain Bilge Pump(s) on Boat  
(Wet Storage Boats Only)

Maintain Batteries

### Additional Notes/Instructions:

### Winterize: Check all systems to be winterized by Worton Creek Marina.

Engine(s)

Generator

Air Conditioning # of Units \_\_\_\_\_

Refrigerator(s) (raw water cooled)

Wash Down System

Water Tanks # \_\_\_\_\_

Toilets # \_\_\_\_\_

Sinks # \_\_\_\_\_

Ice-maker # \_\_\_\_\_

Dishwasher

Shower # \_\_\_\_\_

Transom Shower

Bar Sink

Washing Machine

Water Heater # \_\_\_\_\_

Water Filter

Windshield Washers

Holding Tank System

Dockside Water Regulator

Engine Room Spigot

Bilge Pump # \_\_\_\_\_

Sump Pump, Kind \_\_\_\_\_

Water Inj. Stuffing Box (Wet Store Only)

**Spring Bottom Work:** WCM requires the use of a ground tarp for any particle-producing bottom work including sanding, scraping, grinding, etc. WCM can install one at the time of haul-out for \$1.99/ft. The tarp will be placed beneath blocks/jack stands and will remain in place until the boat is launched.

Install a ground tarp for me.

I do not need a ground tarp

I will install my own.